

**04 NCAC 24F .0204 LEGAL REPRESENTATION OR SUPERVISION BY NORTH CAROLINA
ATTORNEY BEFORE THE BOARD OF REVIEW**

- (a) An individual who is a party to a proceeding may represent himself or herself before the Board of Review.
- (b) A partnership or association may be represented by any of its members.
- (c) A corporation may be represented by an officer.
- (d) Any party may be represented by a legal representative as defined in 04 NCAC 24A .0105.
- (e) Notices or certification of legal representation by an attorney licensed to practice law in this State shall be in writing and presented to the Board of Review to become part of the official record.
- (f) Notices or certification of legal representation by an individual who is supervised by an attorney licensed to practice law in this State shall be in writing and presented to the Board of Review to become part of the official record, and shall contain:
 - (1) the name, business address, and telephone number of the supervising attorney;
 - (2) the supervising attorney's active North Carolina State Bar number; and
 - (3) the name, address, and telephone number of the person being supervised.
- (g) When a party has a legal representative, all documents or information required to be provided to the party shall be provided only to the legal representative, unless otherwise requested in writing to the Board of Review.
- (h) An address provided to the Board of Review for mailing or electronic transmission in a specific case shall not constitute a change of address with DES for purposes of 04 NCAC 24A .0102.
- (i) Any information provided to a party's legal representative shall have the same force and effect as if it had been sent to the party.

*History Note: Authority G.S. 96-4; 96-15; 96-17;
 Eff. July 1, 2015;
 Recodified from 04 NCAC 24C .0504 Eff. October 1, 2017;
 Amended Eff. July 1, 2018.*